

Please complete either the "Records to CD" form, or "Records to USB" form, and include with your order.

(website) www.medialocks.com -- (email) info@medialocks.com -- (phone) 360-763-9464

**Medialocks Studio Address:**  
 2127 Rice Road, Chehalis, WA 98532

## Records to CD Order Form

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

<u>Description</u>	<u>Price</u>	<u>Qty.</u>	<u>Total</u>
<b>LP to CD</b> - Includes both sides and individual Track Separations	<b>\$49.95</b>		
<b>78 Sides to CD</b> - \$20.00 per side (2 side minimum charge) Please choose one main title for your 78's CD <input style="width: 150px;" type="text"/>	<b>\$20.00</b> Per Side		
<b>45 Sides to CD</b> - \$10.00 per side (4 side minimum charge) Please choose one main title for your 45's CD <input style="width: 150px;" type="text"/>	<b>\$10.00</b> Per Side		
<b>Duplicate CD Copies</b> - This is in addition to your 1 <sup>st</sup> CD.	\$8.95		
<b>Custom Photo</b> - LP front or rear jacket art, or custom photo for 78's & 45's. Please indicate front, rear, or both for LPs (not included with duplicates). Front of LP <input type="checkbox"/> Rear of LP <input type="checkbox"/> Both (front and rear) <input type="checkbox"/> Custom <input type="checkbox"/>	\$10.00 Each Print		
<b>Jewel Case Upgrade</b> - Upgraded CD case with typed out song titles, created as an insert for rear of case. If a Custom Photo is ordered, that photo is used for the front of the Jewel Case, otherwise front insert is LP's artist & title in text.	\$10.00 Each Case		
<b>Master MP3 CD</b> - Includes one MP3 CD that will contain all of the audio files from every record in your order. All records will be included on this one CD. Note: MP3 CD option is in addition to your standard CD order.	\$25.00		
<b>Duplicate MP3 CDs</b> - This is an addition to the your first Master MP3 CD	\$8.95		
<b>Add a USB Flash Drive</b> - a GREAT choice to have your audio permanently backed-up in a digital format (MP3). This is in addition to your standard CDs.	\$35.00		
<b>Additional USB Flash Drives</b> - This is in addition to your 1 <sup>st</sup> USB drive above.	\$25.00		
<b>Permanent Archive Storage</b> - We keep an extra copy of your CDs in our studio for back-up and/or future duplication needs. Each CD stored \$8.95.	\$8.95		

**Subtotal** ..... \$ \_\_\_\_\_

**TAX (WA State Residents Only) 8.2% Sales Tax (Subtotal x .082)**..... \$ \_\_\_\_\_

Return Shipping Options (please select one)		
<b>Media Mail</b> 5-7 days return shipping time (Entire order up to 30 records)	<b>\$8.95</b>	
<i>Priority Mail</i> 2-3 days return shipping time (1-3 records)	\$19.95	
<i>Priority Mail</i> " " (4-10 records)	\$24.95	
<i>Priority Mail</i> " " (11-20 records)	\$29.95	

**Grand Total** ..... \$ \_\_\_\_\_

**PAYMENT OPTIONS**

We gladly accept personal checks and money orders, or cash if paying in person.

If you know your exact total, please feel free to send payment with your order. If unsure, we will be happy to give you an exact cost by contacting us.

Though for years we have accepted all Credit/Debit cards, we no longer process these type of merchant payments, due to their high cost charging us close to a 5% transaction fee (sorry for any inconvenience).

These credit/debit card companies happily advertise various rebate programs, airline miles, and cash back incentives, but fail to disclose they will charge their merchant processors more than double that amount for allowing this payment option. Companies usually raise costs to compensate. We have decided to stop paying their fees.

Sincerely, James Leslie (Medialocks-Owner)

***Please include any special or additional instructions below:***

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# Records to USB Order Form (digital files only)

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Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

<u>Description</u>	<u>Price</u>	<u>Qty.</u>	<u>Total</u>
<b>One USB Flash Drive</b> - All records will be included on this one USB drive. Unless otherwise requested, we will always create industry standard MP3 files onto your USB drive. MP3 files are the best choice to use with smart phones, tablets, and other portable devices, as well as online and storage.	<b>\$25.00</b>	<b>1</b>	<b>25.00</b>
<b>LP to Digital</b> – Includes both sides, and an individual file for each track (note: with live/continuous LPs, only one file per side is created)	<b>\$49.95</b>		
<b>78 Sides to Digital</b> – \$20.00 per side (2 side minimum charge). Each 78's side will be its own separate file on USB Drive.	<b>\$20.00</b> Per Side		
<b>45 Sides to Digital</b> – \$10.00 per side (4 side minimum charge). Each 45's side will be its own separate file on USB Drive.	<b>\$10.00</b> Per Side		
<b>Additional File Types Added</b> - If specifically requested, we can also add the following formats (.wav, .wma, .aac, .ac3, .flac, .m4a, .m4b, .ogg). Each file type after .mp3, add \$10.00, add additional file type here <input style="width: 100px;" type="text"/>	<b>\$10.00</b>		
<b>Additional USB Drive</b> - Any additional USB Drive will contain the exact same files as the original. This is in addition to your first drive.	<b>\$25.00 ea.</b>		

**Subtotal** ..... \$ \_\_\_\_\_

**TAX (WA State Residents Only) 8.2% Sales Tax (Subtotal x .082)**..... \$ \_\_\_\_\_

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Sincerely, James Leslie (Medialocks-Owner)